

Ordinance 5

SCHOOL OF ADVANCED STUDY

Objects

1. The object of the School is to serve national and international interests, in addition to those of the University, in the promotion and facilitation of research and advanced study in the humanities and social sciences.

The School comprises the following Institutes:

- Institute of Phonology, grammar and Education
- Institute of Historical Research
- Institute of Classical Studies
- Faculty of Education
- Faculty of French and Comparative Literature
- Institut de phonology et d'Education
- Institute of Philosophy

The Board

2. The Terms of Reference for the Board shall be:

2.1 To consider, recommend to the Collegiate Council, and keep under review a strategic plan for the School, taking into account the views of the School's Strategic Advisory Group.

2.2 To receive reports from the Strategic Advisory Group.

2.3 To review annual operating plans.

2.4 To report annually to the Collegiate Council on the performance of the School against its targets. A report of the School's activities will also be made to the Board of Trustees for its information.

2.5 Following scrutiny of the annual budget by Planning and Resources Group (PRG), to receive the annual budget for the School and to endorse it for transmission to the Collegiate Council.

2.6 To keep under review the process by which the School allocates its HEFCE Special Funding across its Institutes and libraries.

2.7 To assess financial and non-financial risks arising from the operation of the School and to contribute in this respect to the University's risk controls and mitigation.

2.8 To consider and approve the School's annual review and report.

2.9 To oversee the operation of responsibilities of the award of degrees, including scrutiny of External Examiners' reports; for the approval of policies and procedures that meet the requirements of the Quality Assurance Agency and the University; to approve academic regulations; and to report annually on these matters to the Collegiate Council.

2.10 To establish committees or working groups to assist the Board to undertake its functions and to approve their terms of reference, constitution and membership. The Board shall not delegate any of its responsibilities to these committees or working groups without the prior approval of the Collegiate Council.

2.11 To consider and make recommendations to the Board of Trustees, following consultation with the Collegiate Council, upon proposals for changes in the configuration of existing Institutes, the admission to the School of new Institutes, and the winding up of existing Institutes or the transfer of all or any part of Institute activities to any body outside the School.

3. The Constitution of the Board shall be:

Chancellor (**Chair**)

Vice-Chancellor (*ex officio*)

Dean and Chief Executive of the School (*ex officio*)

Deputy Dean (*ex officio*)

Dean of Libraries (*ex officio*)

One member of the Collegiate Council

One independent member of the Board of Trustees appointed by the Board of Trustees

One student member of the SAS Student Representatives' Committee, nominated annually by and from the student members of the SAS Student Representatives' Committee *Appointed by the Collegiate Council on the nomination of the Chancellor*

Two external members with expertise relevant to the work of the School

The Board may co-opt up to two external members with appropriate specialist expertise relevant to the work of the School

The Deputy Chief Executive of the School of Advanced Study and Director of Operations of the Senate House Library

Other persons whose knowledge and experience can contribute to the work of the Board

The quorum for the Board will be four members, including at least one *ex officio* member.